

## Minutes

Banff/Canmore Speed Skating Club Board Meeting

Tuesday Sept 22 2015 6:30pm

Snug Room Georgetown Inn

Pat Zawada(PZ), Tanya Flood(TF), Patricia DeBoer (PB), Ian Mellors(IM), Lynda Davey (LD), Cathy-Anne David(CAD), Heather St-Hilaire(HS)

1. Call to order by PZ at 6:10pm
2. Approval of agenda by LD, 2<sup>nd</sup> TF
3. Approval of minutes – Tues August 18 2015 by HS, 2<sup>nd</sup> CAD
4. Old Business
  - a. Volunteer List – MT update from PB
    - a. Positions are on website. Going to meet with Ian to set up volunteer sign up sheet like we use for meets. There are 22 families
  - b. Coaching contracts – CAD
    - a. Motion by CAD to pay \$15/hr for coaching assistant with no certificates. If new level coach 1 \$20/hr, if level 1 lead coach \$25. 2<sup>nd</sup> by HS
    - b. Coaching contract review – motion by HS to approve contract for coaches as presented with the removal of first aid/cpr requirements. 2<sup>nd</sup> by LD.
  - c. Skates – missing 32, 36, 37, 38 from last season, make sure if we are giving out equipment, hard guards, soft guards and Kevlar. Motion to get new Kevlar and straps. Straps, glasses and Kevlar will be issued once only.
  - d. Mats – fix/order and logos – Ian
  - d. BVCU cheque presentation – HSH will do at a practice
  - e. Raffle – HSH/PD – thanks to Patricia for WJ tickets
  - f. Banff Try It – HSH will let Ian, Emily, Patricia and Logan know if its on
  - g. Parent Info Night – great feedback on parent info night! Great job everyone on putting it together – thank you to Pat & Pat for their hard work. Practice was great too! Suggestions welcome to make it better for next year.
  - h. Bulletin Boards/Storage Units – PZ/HSH – working on getting boards and storage area in Banff.
5. New Business
  - a. Membership – need everyone to go online to register, so they pay the fee and waivers are completed.
    - a. 5 beginners Sunday
    - b. 9 beginners Wednesday

- c. 14 Advanced Sunday
    - d. 11 Advanced Wednesday
    - e. 6 Banff Monday
  - b. How do we increase membership?
    - a. Posters are up
    - b. In community calendars
    - c. ToB Try it sessions
    - d. ToC Try it sessions – 2 first free – just need waivers
    - e. Will try a pizza bring a friend night – Oct 25<sup>th</sup> – Pat & Patricia will make a poster
  - c. Donation Advertising on Website – motion to add all sponsors on a tab on the website and on the meet paperwork.
  - d. Old Skates, donation – 2 huge bags of old skates that we no longer use and 2 boxes of safety glasses. Motion to have Ian to offer to new Calgary Club.
  - e. Coaching Contract – CAD – see above
  - f. Figure Skate Competition Sept 26<sup>th</sup> 27<sup>th</sup>. IM will send email with link to volunteer.
  - g. Mat Specifications IM – Ian will print and laminate the map with the appropriate mats so we can ensure they are set up correctly. Need to ensure parents help with mats
6. Reports
- a. President
  - b. Head Coach
  - c. Treasurer
  - d. Grants/Fundraising
  - e. Clothing
  - f. AASSA Committee Meeting updates –
    - a. Tanya thinks we should do a level one clinic – Heather, any other parents - do we have any dates. Tanya will send out a proposed date.
    - b. Trying to get waivers to hook with our waivers
  - g. Equipment manager
7. Next meeting – Tuesday, Oct 20<sup>th</sup> at 6pm
8. Adjournment – motion to adjourn at 7:55pm by HS, 2<sup>nd</sup> CAD