

Banff/Canmore Speed Skating Club Board Meeting

Tuesday August 18 2015 @ 6:30pm

#236 Miskow Close

Present: Hans Holthuis, Pat Zawada, Lynda Davey, Heather St-Hilaire, Cathy-Anne David

Absent: Sandy Mergler, Milaine Theriault, Ian Mellors, Tanya Flood

1. Call to order 6:39pm
2. Approval of agenda. Motion by Patricia de Boer, Second by Hans Holthuis.
3. Approval of minutes, June 30th, 2015. Motion by Pat Zawada, Second by Hans Holthuis.
4. Old Business
 - a. Volunteer List -Pat Zawada recorded positions needed for fulfilling volunteer roles on behalf of Milaine Theriault.
 - b. Executive Responsibilities update - Pat Zawada presented a Board Member Document that described the responsibilities that each board member has accepted for 2015/2016.
 - c. Coaching contracts/wages -
Action: Cathy-Anne David will make a proposal for coaching contracts.
 - d. Mats -
Action: Hans Holthuis will call Mike Marshall to discuss BCSSC mat order.
Action: Board members will contact Milaine Theriault with specific description for their requested volunteer assistants.
5. New Business:
 - a. Teen Night - A \$500.00 grant is received from Participation to providing a Teen program for 4 continuous weeks. These sessions will be included with existing practices and posted on the website. Dates to be discussed at a later night.
 - b. \$5000.00 Grant - Cheque Presentation - Bow Valley Credit Union
Action: Heather St-Hilaire will request a time and place to receive this cheque and organize representation from the club.

Discussion that raffle will go ahead this year and that WestJet Airline Tickets would be a great prize to add to tickets.
Action: Patricia de Boer will contact WestJet to apply for WestJet tickets.
 - c. Try our Sport Night with Canmore Figure Skating Club - This activity will be looked at again for next year, as the club will already be hosting the Banff Try Skating and Teen Nights.
Action: Heather St-Hilaire will request that we drop the September 20th for the Banff Try Skating and keep the other dates.

- d. Parent Information Night - The Skate Off Party on September 20th will include an expo style information night for both skaters and parents. Suggestion to have a handout with important information for parents.
Action: Patricia de Boer will be organizing the activities for this event and will be in contact with speakers, coaches, etc. as to where they can help.

- e. Registration Ad / Zone 4 - Ads have been placed in both papers and in the Community Guides for Banff and Canmore. Zone 4 is complete online and on BCSSC website.
Action: Pat Zawada will request a bulletin board at the Thelma Crowe for BCSSC display.
Action: Pat Zawada will request a bulletin board at the Fenlands Arena for BCSSC display.

- f. Website Update, Tryout Sessions - Website is on track to go live on August 25th 2015.
Motion: BCSSC will offer 2 free sessions to a new skater, these sessions will be named "Try It". 2nd: Heather Theriault, all in favour.

- g. Proposed Payment/Refund Policy -
Motion: Payment/Refund Policy will read: Full Season Program: full payment no later than September 15th. Half Season Program: full payment no later than January 15th. No refunds to withdrawals later than 30 days after the start of the program. Refunds will not include the ASSOCIATE/CLUB MEMBERSHIP fee or the SSC/ASSA STREAM fee. Refund requests for medical reasons, accompanied by a letter from a medical professional, will be assessed on an individual basis.
2nd Lynda Davey, all in favour,

- h. Long Track -
Motion: The long track program will be \$150.00 for the year, and there will be no drop ins. The long track skates will be a \$50.00 fee. 2nd: Lynda Davey, all in favour.

- i. Skate Order - Discussion of grant money to be used for skate order, and what sizes would be needed for upcoming season.
Motion: BCSSC will order VH short track skates sizes 31, 32, 33, 34, 36, 40 and VH long track skates size 40, and one more with size to be determined.

Action: Lynda Davey will order skates from VH.

- j. Electronics Couse August 28-30th - At this point no one is interested in attending.

- k. Highland Games - Offer declined to monitor water station as no one was interested.

- l. New Club South Calgary - needs equipment - Tabled

- m. Set meetings dates for fall - Board meetings to be held on the 3rd Tuesday of each month, excluding September, and will have a duration of 1 1/2hrs.

5. Reports - **ALL TABLED**

- a. President
- b. Head Coach
- c. Treasurer
- d. Grants/Fundraising
- e. Clothing
- f. AASSA Committee Meeting updates
- g. Equipment manager

6. Next Meeting - September 22, 2015 @ 6:00pm Location TBA

7. Adjournment - 9:03pm by Pat Zawada